

**MINUTES OF THE REGULAR MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON FEBRUARY 21, 2023 AT THE HILTON GARDEN INN IN THE MAPLE ROOM**

**A. CALL TO ORDER**

Chairman Maier called the meeting to order at 6:02 p.m.

**B. ROLL CALL**

Upon a call of the roll, the following were:

Present: Chairman Maier and Trustees Armstrong and Towne

Absent: None

Chairman Maier declared a quorum.

In Attendance: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Treasurer Amy Weiland; Trustee Clark; Sikich Representative, Brian LeFevre; Mayor Urlacher

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF JANUARY**

Chairman Maier requested a motion to approve the January 17, 2023 meeting minutes. It was moved by Trustee Armstrong and seconded by Trustee Towne that the minutes be approved and be placed on file. The motion was carried.

**D. REVIEW OF INVOICES PRESENTED FOR PAYMENT**

Chairman Maier indicated on page 3 of the bills to be paid, two tax rebate checks are listed at the end. One resident will be receiving a replacement check as the original check was lost. The second resident will be receiving their tax rebate check. The Pathak qualified for a tax rebate check. They submitted their application prior to the October 1<sup>st</sup> deadline. The Pathak's application was misplaced by the village. Chairman Maier indicated at today's Board meeting; the surplus funds ordinance will be amended to include the additional check of \$2,994.45 being issued. As a result, the new ordinance amount will reflect \$752,994.45 as the total amount dispersed.

Trustee Armstrong asked Village Administrator Florip how many officers worked the special detail program. Village Clerk Gallo indicated 12 hours were billed. Village Administrator Florip stated the exact number of officers are unknown.

Village Clerk Gallo indicated the two bills were received for JULIE. The 2022 last quarter charges and 2023 charge. JULIE will no longer be billing quarterly yet annually. As a result, the 2023 charge is the number of tickets billed in 2022.

Village Administrator Florip added the JACO revenue sharing is normally only twice a year. Village Clerk Gallo added Brunswick recently obtained a permit and their payment was \$86K for their project. This project created JACO to bill for revenue sharing this month.

Chairman Maier stated the amount for bills to be paid is \$ 231,615.00.

**E. REVIEW THE TREASURERS REPORT ENDING DECEMBER 31, 2022 AND JANUARY 31, 2023**

Sikich representative, Brian LeFevre provided the summary for the December and January's Treasurer Reports. Mr. LeFevre indicated the December results showed Funds on Deposit interest received in the Illinois fund account as \$34K due to the high interest rate. The revenue collected is \$300K higher from the forecasted budget. On the expenditures for January, nothing is out of line. Legal fees are slightly increasing as of January. Mr. LeFevre indicated the total expenditures including land acquisition anticipated for later this year will continue to be on target. In January, the interest received in the Illinois fund account was \$38K.

**F. DISCUSS THE EXPENDITURE FOR LITIGATION CASE WITHIN THE VILLAGE**

Chairman Maier indicated during last Finance Committee meeting the Lys versus Mettawa professional fees were discussed. Trustee Towne asked Village Administrator Florip what has the village spent on this case. Village Administrator Florip indicated she will pull this information together for next month.

**G. RECOMMENDATION TO AMEND ORDINANCE 868 FOR DECLARING SURPLUS FUNDS**

Chairman Maier stated the new ordinance will include the Pathak's tax rebate amount of \$2,994.45. The amended ordinance issuance amount will reflect \$752,994.45.

**H. DISCUSS THE VILLAGE BUDGET FOR FY2023-2024**

Village Administrator Florip stated the Committees reviewed their budget two weeks ago. Parks and Recreation Committee is planning to clear buckthorn from two village lots in the amount of \$30K per location. Each Committee increased their normal maintenance projects by 10% to reflect the higher cost of labor and material. Village Administrator Florip stated she is waiting to hear from Hey & Associates to include the MacLean Preserve at Oasis Park expenditures for the drainage project.

Mayor Urlacher stated Little St. Marys Road will need to be resurfaced as it has been ten years since it was last been repaved. The Mayor indicated this road replacement should be \$500K. Village Administrator Florip indicated she will work with Village Engineer Scott Anderson and get a good estimate for this road work.

**I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

**J. ADJOURNMENT**

With no further business to conduct, it was moved by Trustee Armstrong and seconded by Trustee Towne that the meeting be adjourned at 6:27 p.m.

Sandy Gallo, Village Clerk