

**MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, OCTOBER 12, 2022 VIA ZOOM**

**A. CALL TO ORDER**

Chairman Pink called the meeting to order at 6:02 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Member Clark

Absent: Member Bohm

Chairman Pink declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineers, Scott Anderson and Trustees Towne and Armstrong

Residents in Attendance: Phil Palmer and Karen Carruthers and Business owner Bill Vignocchi

**C. APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER**

Minutes of the regular meeting for September 14, 2022 were reviewed. Member Clark had a few edits on page 1, Section D. It was moved by Member Clark and seconded by Chairman Pink that the regular meeting minutes be approved with the edits and be placed on file. The motion was carried.

**D. UPDATE ON THE CULVERTS AT 15130 LITTLE ST MARYS ROAD AND 15185 OLD SCHOOL ROAD**

Chairman Pink indicated the two culvert replacements looked great. Member Clark asked Village Engineer Scott Anderson when the asphalt would be completed at 15185 Old School Road. Village Engineer Scott Anderson replied he was waiting on Pav-Tech S.C. to provide the proposal for 15185's driveway along with a proposal for a small area on Meadow Woods Drive. Chairman Pink asked the Village Engineer if the proposal would be received by Friday for the Board meeting. The Village Engineer replied yes. Village Engineer Scott Anderson replied Pav-Tech S.C. has done good work for the village in the past and this contractor ensures us we are completing projects under prevailing wages.

**E. DISCUSS THE DITCH WORK TO BE PERFORMED AT 15130 LITTLE ST. MARYS ROAD**

Chairman Pink indicated she met with property owner Phil Palmer and Village Engineer Scott Anderson at 15130 Little St. Marys Road to discuss the westside of the culvert ditch maintenance. Village Engineer Scott Anderson indicated the area of discussion is about 400 feet between the westside of Mr. Palmer's driveway culvert to the 15-inch culvert that goes under Little St. Marys Road that was installed in 2021. Village Engineer Scott Anderson commented there is a .4% gradient from the flow line from one culver to the other. The ditch will need to be graded very carefully to ensure the water flows properly. However, several trees and vegetation can be found in this area which is creating a very limiting access for a ditch to be fitted. Mr. Palmer would like to

avoid removing trees. Mr. Palmer indicated the current ditch plans include removing many mature trees and existing landscape. Mr. Palmer added he would like to preserve the mature trees. Mr. Palmer commented one location that appears to be experiencing some drainage issue is across his road, Sapphire Stables driveway. This area seems to have no grade to drain properly into the culvert. Village Engineer Scott Anderson commented moving the ditch away from the road and clearing a lot of brush and trees will result in better water flow. Chairman Pink commented she would like a third party to determine an alternate solution to add a ditch in this area. The goal is to reduce the water overflowing onto the road during heavy rainstorms and to protect the mature trees within the area. Chairman Pink asked Village Administrator Florip to follow-up with Dave Kraft from Hey & Associates to bring his expert opinion to this project.

**F. DISCUSS THE VILLAGE’S RIGHT-OF-WAY TREES TO BE REMOVED**

Chairman Pink indicated she spoke with the Village Engineer Scott Anderson prior to this meeting about a fallen large limb on Little St. Marys Road. Village Engineer Scott Anderson stated he will draft a list of dead trees or limbs to be provided for the next month’s meeting. Chairman Pink asked to indicate on the listing the condition of the tree.

**G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Village Administrator Florip indicated the grant submission deadline was on Friday, October 7<sup>th</sup>. The Board received her email regarding the details of the grant submission. The Board was asked if they had any objections to the grant submissions, none were received. Village Administrator Florip asked for a consensus from the Committee approving of the submitted grant application. The grant is a matching grant which could provide the village an estimated 20% funding. The Committee was in consensus of the Stormwater Management Commission grant application having been submitted.

**H. ADJOURNMENT**

It was moved by Member Clark and seconded by Chairman Pink to adjourn the meeting at 6:29 pm. The motion was carried.

Sandy Gallo, Village Clerk