

MINUTES OF THE REGULAR MEETING FOR THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, MAY 11, 2022 AT HILTON GARDEN INN IN THE COTTONWOOD ROOM A

A. CALL TO ORDER

Chairman Pink called the meeting to order at 6:00 pm.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Clark

Absent: None

Chairman Pink declared a quorum present.

Attendees: Village Clerk, Sandy Gallo; Village Administrator, Mandi Florip; Village Engineers, Scott Anderson and Jamie Anderson; Trustee Armstrong

C. APPROVAL OF THE REGULAR MEETING MINUTES OF APRIL 13, 2022

Minutes of the regular meeting for April 13, 2022 were reviewed. Chairman Pink and Member Clark had two changes to be reflected. It was moved by Member Bohm and seconded by Member Clark that the regular meeting minutes be approved with the modification and be placed on file. The motion was carried.

D. DISCUSS VILLAGE SHOULDER MAINTENANCE

Chairman Pink commented that the trail maintenance should be completed prior to the shoulder maintenance. Village Engineer Scott added if the heavy rains continue the shoulders would be prioritized as the machinery used on the trails to fill areas would create greater disturbance if wet. Chairman Pink asked the Village Engineer if he had a proposed amount for this year's shoulder maintenance with the weed treatment. Village Engineer Scott remarked the maintenance would be a standard level with only one or two areas of addition fill. Village Engineer Scott added Mettawa Woods Subdivision parkways will also be filled during the shoulder maintenance. Chairman Pink added last year's shoulder maintenance was \$11,688.89.

A motion was made to approve Forest Builders to perform shoulder maintenance with weed control in the amount not to exceed \$12,000. The motion was made by Member Clark and seconded by Member Bohm. The motion was carried.

Member Clark asked Village Engineer Scott to notify the Village Clerk when the shoulder weeds are scheduled to be treated. The Village Clerk will send out a communication to the residents accordingly.

E. DISCUSS THE CLARKE ENVIRONMENTAL MOSQUITO AGREEMENT FOR 2022

Chairman Pink stated the annual mosquito abatement agreement was provided to the Committee. Last year the program was \$26,830 and this year's agreement amount is \$27,901. Village Clerk Gallo indicated she spoke to George Balis as a follow-up inquiry on the price increase. Mr. Balis remarked the amount increase was a result of the trucks being utilized during the treatment. Village Clerk Gallo added Clarke offered a 1% reduction in pricing if the Village reduced the number of

invoices issued by Clarke from 8 to 4. Another cost savings Clarke offered included committing to a longer-term agreement instead of year-to-year. The Committee consensus was to continue with the year-to-year agreement. Village Clerk Gallo reminded the Committee that Clarke Environment handles all communication sent out via text and phone prior to their treatment.

A motion was made to approve the Clarke Environmental mosquito agreement in the amount of \$27,901. The motion was made by Member Bohm and seconded by Member Clark. The motion was carried.

F. DISCUSS WHICH PROJECT TO COMPLETE USING REBUILDING OF ILLINOIS COMPETITIVE PUBLIC INFRASTRUCTURE GRANT PROGRAM FUNDS

Chairman Pink indicated the Village received funds in the amount of \$6,800 that will need to be spent prior to its expiration period. A listing of projects in which these funds can be applied was provided to the Committee. Village Administrator Florip indicated this amount can supplement a project, however, no action nor voting will be needed tonight. This agenda item was meant for the Committee to be aware of these available funds.

G. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

Chairman Pink asked Village Administrator Florip to explain resident Liz Leonard's culvert reporting. Village Administrator Florip asked Village Engineer Scott to visit the property to assess the culverts condition. In a prior year, the Village Board made the decision that no residential culvert would be replaced nor repaired by the Village, only cleaned. The property owner would be held responsible for repairing and replacing their culvert. Village Engineer Scott indicated Ms. Leonard's culvert is fairly new maybe 8 years old. The Village Engineer indicated cleaning out the culvert will remedy her drainage issues. Village Engineer Scott confirmed cleaning out culverts along Old School Road will improve the water drainage. Village Engineer Scott said the ditch work around Ms. Leonard's culvert can be worked on as well along with cleaning the culvert. Village Engineer Scott indicated the highest expense in replacing a culvert is mainly repaving the driveway, not the culvert itself.

Member Clark added in her recent discussion with Dave Kraft from Hey & Associates, he advised the Clark's not to act on any changes on their property until Libertyville Township determine if grant money was available to address their water shed improvement which in return would impact the Clark's drainage.

Chairman Pink added Little St. Marys Road drainage in front of the resident Les Raffel property has been placed on hold until the road is ready to be resurfaced. The drainage issue and the resurfacing of the road will be done simultaneously.

Resident, Matt Witten (699 Bradley Road) indicated he continues to experience water issues around his property. No relief has been granted through the cleaning of the residential culverts. Mr. Witten indicated the Village has to ensure their drainage is flowing properly in conjunction with the resident's to be effective. Mr. Witten commented the plans being drafted at the MacLean

Preserve at Oasis Park with field studies and other plans, the surrounding residents should also be participating. It would be ideal for the residents to also hear what plans are being determined to better understand the impact the new system will have directly on their home. Mr. Witten stated land erosion is occurring due to the high levels of water running through his property. Mr. Witten indicated he has a pipe at ground level on his property that is further exposed due to the soil significantly eroding away. The residents along MacLean Preserve at Oasis Park would like to hear and collaborate with the Village regarding any engineering plans being made around their home. Chairman Pink remarked all of the residents who submitted concern forms to Hey & Associates had the opportunity to discuss their outcome and recommendations with Hey & Associates on site. Chairman Pink added a field visit was held with Hey & Associates representative, herself and the residents Bollhoffer's. The meeting was held on the Bollhoffer's property to further discuss the drainage that occurs under the Oasis Service drive. Chairman Pink confirmed erosion is occurring around Mr. Witten's property as some of the tree's roots are being exposed. Chairman Pink added Mr. Witten's entrance road will also need to be replaced at one point. Mr. Witten asked for the field study results for his submission along with details on how the Village plans to resolve this matter. Chairman Pink said the Village can work on the ditches but in order to perform this work, all of the property owners will need to grant the Village property access. In a prior year, the Village made the attempt to complete the ditch cleaning. One resident declined the Village admission onto their property. Mr. Witten said he will obtain all of the resident's permission to clean ditches. Village Administrator Florip added the Village is currently in the design phase for MacLean Preserve at Oasis Park. Chairman Pink said the Village is working on a water storage at Oasis Park and that will reduce the water flow to the resident's property. Village Engineer Scott added the ditches will need to be vary wide in order to address the quantity of water currently flowing. Mr. Witten said if the Village has any recommendation for the short term, he was willing to listen to those ideas. Chairman Pink indicated the residents would need to donate a fair amount of their easement in order to clear vegetation on both sides and build the ditch at a 3:1 slope. Member Clark indicated to Mr. Witten that he along with the surrounding residents should consider hiring James Anderson to build the area that is eroding, along with adding some deep rooted vegetations. Chairman Pink stated she spoke with the mayor and all of the residents along the Oasis Park will need to attend a committee meeting to hear the Village's anticipated plans to address this drainage issue. Village Administrator Florip added the Village will be submitting for a design grant in the fall of 2022. The project should be ready to commence in the fall of 2023. Chairman Pink requested that the residents impacted by MacLean Preserve at Oasis Park read Hey & Associates final report prior to attending the meeting to have some knowledge of field study and proposed plans being considered.

H. ADJOURNMENT

It was moved by Member Clark and seconded by Member Bohm to adjourn the meeting at 7:02 pm. The motion was carried.

Sandy Gallo, Village Clerk