

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF  
METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON  
WEDNESDAY, JULY 8, 2020 BY TELECONFERENCE**

**A. CALL TO ORDER**

Chairman Pink called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Pink and Members Bohm and Sheldon

Absent: None

Chairman Pink declared a quorum present.

On the call: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Trustee Towne and Village Engineer, Scott Anderson

Residents: Karen Carruthers, Jess Ray, Matt Witten

**C. APPROVAL OF MINUTES OF THE JUNE MEETING**

Meeting minutes from June 10, 2020 were reviewed. It was moved by Member Sheldon and seconded by Member Bohm that the meeting minutes be approved and be placed on file. The motion was carried.

**D. UPDATE ON THE POTENTIAL WATER MAIN EXTENSION**

Village Administrator Irvin stated Gewalt Hamilton continues to work on the design update and cost estimate for Old School Road west of Little St. Marys Road. Gewalt Hamilton is also working with the Lake County Public Works Department to determine parameters for the cost estimate.

Village Administrator Irvin added the eight north end resident responses for the water main survey have been received. Five residents have indicated no interest, two residents indicated interested and one resident did not reply due to their home being sold. Chairman Pink indicated no further actions are needed for these residents. Trustee Sheldon mentioned if the Illinois grants were made available to supplement the cost, maybe these residents would reconsider their level of interest. Chairman Pink replied the SSAs which have already been formed for water main connections did not receive any grant support, it would be unfair to apply a grant to reduce the SSA and not others. In addition, the Village does not currently qualify for any available grants. Member Bohm said he agreed it would be an inequity of applying for a grant for this connection. Village Administrator Irvin added the Village should consider applying for one of the grants later in the winter as a few projects are identified.

**E. UPDATE ON THE REQUEST FOR QUALIFICATIONS ON THE STORMWATER  
MANAGEMENT STUDY**

Village Administrator Irvin said the request for qualifications was sent to 11 engineering firms in Lake and Cook County. Qualification submissions are due by July 20<sup>th</sup>. Committee

members will receive all of the qualifications via electronically and hardcopy on July 21<sup>st</sup>. The next step after receiving the information, is for the Committee to identify three or four engineering firms in which they would like to interview for the project. A decision needs to be made on how the interviewing process would be held. The interviews could be held in-person or via Zoom with a scheduled allotted time of 30 minutes.

Member Sheldon indicated she did not understand why a water study was necessary. The Village currently does not have a regular maintenance schedule in place that could help avoid some of the issues that have been experienced. Member Sheldon indicated the Village is not having drainage problems. Chairman Pink agreed the Village does lack performing ongoing maintenance and reminding residents to participate in clearing their drains and culverts. The truth is the Village does have drainage issues and a storm water study is essential. Chairman Pink replied the Village continues to spend money to correct these issues, just last year one drainage problem was rectified and that same location is still an issue today.

Trustee Towne added this year we have experienced an unusual amount of rainfall which is creating a number of flooding issues. Our Village for the most part drains well and we have had only a few reported basement flooding. Trustee Towne said we should complete the study in those few trouble areas. The remaining area should have regular maintenance performed to avoid ongoing flooding.

Resident, Matt Witten (699 N. Bradley Road) said the study will be used to support the resident's drainage issues that are occurring and also address some of the surrounding Village culverts that are not handling the water volume properly to be resolved.

Village Administrator Irvin said the Board already approved the request for qualifications. Today's agenda item is to determine how an engineering firm will be selected and interviewed. It was decided that the Committee will discuss the submissions at the August meeting.

Resident, Jess Ray (350 Little Melody Lane) indicated Chairman Pink said residents need to take responsibility in clearing their culverts. However, at a prior Committee meeting it was mentioned that the Village should be held responsible for clearing the ditches. A communication should be sent to the residents regarding their responsibility in clearing around their home. Chairman Pink indicated she didn't recall that conversation but these actions should be common-sense behavior. Mr. Ray said the ditches are on Village property and they should be maintained. Chairman Pink asked that the topic of ditches be added to next month's agenda.

Trustee Bohm asked the Village Engineer to provide a report for next month's meeting, the state in which the Village's ditches are currently viewed.

#### **F. UPDATE ON THE TRAIL AND SHOULDER MAINTENANCE**

Village Engineer Scott Anderson said the trails have been resurfaced and completed. The shoulders will be worked on next. Chairman Pink asked the Village Engineer if he saw any issue areas while completing the resurfacing of the trails, the reply was no.

#### **G. UPDATE ON THE IMPROVEMENTS TO METTAWA LANE**

Village Administrator Irvin indicated no update has been received from resident Adam Lyons indicating if the residents on Mettawa Lane were in favor of the project. Chairman Pink mentioned she has also reached out to Mr. Lyons twice and has not received a call back.

**H. DISCUSS THE FREQUENCIES OF THE HYDRANTS TESTING**

Chairman Pink said some issues were experienced when meters were being placed on two of the Village's hydrants. Village Engineer Scott Anderson said one hydrant has been reported fixed since. Member Sheldon said the two hydrants at the MacLean Preserve at Oasis Park also failed last year when the trees were being planted and Lake County was notified. Chairman Pink said that the Village has not received any notification from Lake County regarding the testing of hydrants. Village Engineer Scott Anderson said the state requires the operator to flush the hydrants annually. Chairman Pink indicated a letter should be sent to Lake County addressing the malfunction of these hydrants. Village Administrator Irvin said he contacted the Director of Public Works for Lake County. The Director indicated they inspect 250 hydrants a year of their 2,400 but they do not flush them. Village Administrator Irvin said he will follow-up with the Director on the hydrants.

**I. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Member Sheldon asked for an update on the Chainski and the Old School Road drainage issues. Village Engineer Scott Anderson replied the Chainski property ditch has been excavated but not landscaped. The Old School Road storm sewer contractor is currently waiting for the Village Clerk to provide a signed contract. Trustee Towne said the shoulder area by the railroad tracks has been washed out and has gotten worse. Trustee Towne indicated this shoulder was a safety issue. Village Engineer Scott said he will place some type of marker in this area to bring awareness and caution.

**J. ADJOURNMENT**

It was moved by Member Sheldon and seconded by Member Bohm to adjourn the meeting at 6:48 pm. The motion was carried.

Sandy Gallo, Village Clerk