

**MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:00 P.M. ON WEDNESDAY, NOVEMBER 13, 2019 IN THE MAPLE ROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS**

**A. CALL TO ORDER**

Chairman Towne called the meeting to order at 6:00 pm.

**B. ROLL CALL**

Upon a call of the roll, the following persons were:

Present: Chairman Towne and Member Pink

Absent: Member Sheldon

Chairman Towne declared a quorum present.

Also, in attendance: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson

**C. APPROVAL OF MINUTES OF THE OCTOBER MEETING**

Meeting minutes from October 9, 2019 were reviewed. It was moved by Member Pink and seconded by Chairman Towne that the meeting minutes be approved and be placed on file. The motion was carried.

**D. UPDATE ON THE STUDY OF METTAWA LANE SAFETY IMPROVEMENTS**

Chairman Towne said resident Adam Lyons is sphere-heading the Mettawa Lane improvement against the residents. At this time, 4 residents have approved the proposal of a new cul-de-sac to be placed on the east end of Mettawa Lane. Chairman Towne said the plan is to have a 50-foot turnaround at the end of the street. Village Engineer Scott Anderson provided a drawing of the cul-de-sac placement. Chairman Towne suggested in the spring to spray paint the road to allow the residents a visual of the road improvements.

Chairman Towne added Forest Builder is scheduled to complete the pavement work from the culvert replacement on Mettawa Lane. The weather is the current limitation.

**E. UPDATE ON THE CULVERT REPAIR ON BRADLEY ROAD (BOLLHOFFER'S DRIVEWAY)**

Chairman Towne said resident Roy Bollhoffer's has agreed to grant the Village his easement for the culvert replacement. Mr. Bollhoffer's has also indicated the Village can have access to his driveway only to maintain the culvert. This culvert replacement will help support the flow of the water to be quicker. No bids or material pricing have been received.

**F. DISCUSS THE RIGHT-OF-WAY TREES AND STUMPS REMOVAL PROJECT**

Chairman Towne said the tree and stump removal has become a larger project than anticipated from the Committee. Member Pink said any trees or stumps outside the right-of-way should not be removed. Chairman Towne commented some of the buckthorn should not be removed to keep the resident screening.

Chairman Towne said he would like to combine the tree and stump removal with the right-of-way maintenance program to be completed by the same contractor. Village Administrator Irvin said the Village Board can waive seal bids to consolidated the two efforts. Village Engineer Scott Anderson addressed his concern the same contractor would not be able to address both projects. Village Engineer Scott Anderson said at the last Board meeting Mayor Urlacher requested all stumps should be cleared during this effort. Trustee Pink mentioned if any trees or buckthorn are in question, do not remove.

#### **G. DISCUSS 2020 RIGHT-OF-WAY MAINTENANCE PROGRAM**

Village Administrator Irvin said the tree removal being completed once a year does not relate to the ongoing Village ROW property maintenance. Chairman Towne said if the tree is not clearly in the right-of-way, do not remove it. Do not remove any stumps at or near the property lines. It was decided to remove stumps that 6 inches or more, the remaining stumps will be cut to the ground.

Village Administrator Irvin said we have received pricing from Dunlap, \$34,900 for the ROW. However, the mowing maintenance program for next year will need to include an additional mowing, if needed due to the heavy rains in spring. The tree removal is harder to estimate the expense.

Chairman Towne suggested the Committee request from the Village Board to waive competitive bidding for the ROW maintenance and the tree removal program. JACO will solicit pricing from prior contractors that have worked with the Village and have worked well. Village Engineer Scott Anderson said he will reach out to Dunlap given they worked well last year. Village Engineer Scott Anderson received text confirmation from Jamie Anderson that Dunlap ROW pricing will be the same as 2019 contract, plus an additional mowing will be included for the spring mowing if needed for \$4,000.

A motion was made to continue Dunlap's 2019 contract pricing for the 2020 ROW maintenance program with an additional mowing and the pricing not to exceed \$39,000. The motion was moved by Chairman Towne and seconded by Member Pink.

#### **H. DISCUSS PROPOSAL FROM FOREST BUILDERS FOR SNOWPLOWING SERVICES IN RIVERSIDE PRESERVE**

Chairman Towne said last year Riverside Preserve snowplowing contractor did an inadequate job clearing the snow in their subdivision. Chairman Towne said it is the Village's obligation to plow this area because it is a public road. Village Administrator Irvin added this subdivision has no provisions for the developers to care for this area. However, SSA#7 has funds which will provide the resident a better job of receiving snow clearance in their subdivision. Village Engineer Scott Anderson provided a proposal for \$5,350 for Riverside Proposal snowplowing.

A motion was made to approve the proposal for Riverside Preserve snowplowing to be completed by Forest Builders. The motion was made by Chairman Towne and seconded by Member Pink.

Village Administrator Irvin asked the Village Engineer to bill this snowplowing service separately to charge this expense against the SSA#7 account.

**I. DISCUSS DRAINAGE ISSUE ON THE LITTLE ST. MARYS ROAD**

Village Engineer Scott Anderson said this work has not commenced due to the snow. No pricing has been received for this project.

**J. UPDATE ON THE LIGHT STUDY AT THE SOUTHEAST CORNER OF OLD SCHOOL ROAD AND ST. MARYS ROAD TO ADD A STREET LIGHT**

Village Administrator Irvin said a proposal has been received from ComEd in the amount of \$1,106. The pricing is lower from other Village lighting installations due to the pole and the transformer already being near. Member Pink asked if the new light would illuminate the resident's lot located on this corner. Chairman Towne said no.

A motion was made to approve the ComEd proposal in the amount of \$1,105. The motion was moved by Member Pink and seconded by Chairman Towne.

**K. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES**

Chairman Towne said the State of Illinois Senate approved the day light savings year around.

Village Administrator Irvin stated in the past we have placed a snow fence at St. Basil's Church, do we need to address this again. Chairman Towne said the fence could be avoided if additional snowplowing occurs.

Village Administrator Irvin asked if the Committee would be cancelling their December meeting. Chairman Towne confirmed no December meeting is needed unless an urgent matter arises.

A motion was made to cancel the December Public Works Committee meeting. The motion was made by Chairman Towne and seconded by Member Pink.

Village Administrator Irvin said some extra details regarding cost need to be gathered for the JULIE's membership. This matter will be addressed at the January meeting.

Resident, Tom Heinz mentioned the Village should consider providing cheap energy with solar panels. Chairman Towne said he would review other municipality studies.

**L. ADJOURNMENT**

It was moved by Member Pink and seconded by Chairman Towne to adjourn the meeting at 6:53 pm. The motion was carried.

Sandy Gallo, Village Clerk