

MINUTES OF THE PARKS AND RECREATION COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 7:00 P.M. ON WEDNESDAY, JULY 10, 2019 IN THE MAPLE ROOM OF HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Sheldon called the meeting to order at 6:35 p.m.

B. ROLL CALL

Upon a call of the roll the following persons were:

Present: Chairman Sheldon and Members Bohm and Pink

Absent: None

Chairman Sheldon declared a quorum present.

Also, Present: Village Administrator, Bob Irvin; Village Clerk, Sandy Gallo; Village Engineer, Scott Anderson.

Residents: Carol Armstrong, Adam Lyons and Trustee Towne

C. APPROVAL OF THE MINUTES OF JUNE MEETING

Meeting minutes of June 12, 2019 were reviewed. It was moved by Member Bohm and seconded by Member Pink that the meeting minutes be approved and placed on file. The motion was carried.

D. UPDATE ON BERM PROJECT FOR VILLAGE PROPERTY ON ST. MARYS ROAD

Village Engineer Scott Anderson presented the corner lot land layout on St. Marys Road and Route 60. Chairman Sheldon added the goal is to clear all of the buckthorn on this lot. The wood fence will remain and maybe we consider replacing the light. Village Engineer Scott Anderson mentioned the fixture does not have power and the connections could result in a \$5,000 expense. Trustee Towne commented the locust and the pines trees located on this corner are not healthy and all of these trees should be removed.

Village Engineer Scott Anderson spoke about the grass seed mixtures to be considered for the berm and the flat area. Trustee Bohm asked the final height of the berm. Village Engineer Scott Anderson said some areas will be 12 feet while other areas could be up to 16 feet high. Village Engineer Scott Anderson said the bid documentation will mimic the Oasis Park berm specifications. Village Administrator Irvin asked if the documentation included the removal of the fence and culvert. Village Engineer Scott Anderson said he could add a note to the removal of the fence. Trustee Towne said the fence and buckthorn located along the south border should remain during the construction to protect the residents during the building of the berm. Village Engineer Scott Anderson said the removal of the buckthorn after the project will require regrading and seeding resulting as an additional cost. Village Administrator Irvin commented the Village's goal is to complete this project at no cost.

A motion was made to send the berm construction on Route 60 and St. Marys Road specifications to go out to bid. The motion was moved by Chairman Sheldon and seconded by Member Bohm.

E. DISCUSS PERFECT CUT TAKING OVER DUNLAP MAINTENANCE FOR WHIPPOORWILL PARK

Chairman Sheldon said she has continuously worked with Dunlap crew requesting they clean-up around Whippoorwill Park or to even blow the leaves from the flower beds. Village Engineer Scott Anderson said no leaf blowing nor weed whacking was included in the contract. Chairman Sheldon said Whippoorwill Park cleaning is being done once a month; however, the prior landscapers were maintaining this area twice a month. Chairman Sheldon said she approached Perfect Cut for a proposal to prune the new trees and clear the leaves from the beds.

Chairman Sheldon asked that the Committee to consider removing Whippoorwill Park from the Dunlap's maintenance program and allow Perfect Cut to complete the required maintenance. Member Pink said this park requires some areas to be cleared manually and no weed whacking would address the weedy beds.

Chairman Sheldon discussed the two maintenance proposals received by Perfect Cut for Whippoorwill Park. The proposal in the amount of \$750, included a full-day of clearing weeds, trimming trees and bushes and blowing the flower bed leaves. The same proposal included the ongoing maintenance cost of \$300 that would be done no less than twice a month. Village Administrator Irvin asked if the \$300 monthly cost included mowing by the trail. Member Towne said Perfect Cut would begin mowing the trail by Mettawawoods. Member Bohm agreed with the mowing location. Chairman Sheldon asked Village Administrator Irvin to contact Dunlap and notify them of the Village's request to modify the approved agreement regarding Whippoorwill Park maintenance.

A motion was moved to make a recommendation to the Board to remove the responsibility of Whippoorwill Park mowing from Dunlap Tree Experts and award it to Perfect Cut per their June 26, 2019 proposal pending review by the Village Attorney. The motion was moved by Member Pink and seconded by Member Bohm.

F. DISCUSS PROPOSALS FOR THE TREE REMOVALS AT WHIPPOORWILL PARK AND OASIS PARK

Chairman Sheldon said the Oasis Park has a number of dead trees by the grant area. Perfect Cut submitted their proposal to include cutting down the trees and removing the stumps in the amount of \$1,600. Chairman Sheldon and Member Pink walked the two parks and marked the trees that should be removed. Chairman Sheldon said she along with Trustee Towne met with Storm Water Management and discussed the removal of the cottonwood trees.

Chairman Sheldon said Whippoorwill Park has a cluster of 5 large trees that should also be cut-down. Perfect Cut has provided a proposal for the Whippoorwill Park tree and stump

removal in the amount of \$4,300. As a result, Perfect Cut will remove and stump the unwanted trees at Whippoorwill Park and the Oasis Park in the amount of \$5,900.

Chairman Sheldon commented Dunlap also submitted a proposal for the two parks tree removal in the amount of \$5,850. However, Dunlap's proposal did not include stump removal at the Oasis Park. Dunlap's proposal also added a line item for the brush removal that MOLA had created on their proposal. Member Bohm addressed his concern with working with Perfect Cut on a prior project and that project was not completed in a timely manner. Trustee Towne suggested to add a 90-day limitation on the Perfect Cut proposals for the two-parks tree removal to be completed.

A motion was made to approve Perfect Cut's proposals for the tree removal at Whippoorwill Park and the Oasis Park with a time limit of 90-day for completion in the amount of \$5,900. The motion was moved by Member Pink and seconded by Member Bohm.

Member Bohm mentioned he noticed a couple of the trees John Irvin planted at Whippoorwill Park were dead. Chairman Sheldon said she spoke to John Irvin and he will be taking care of those trees.

G. DISCUSS THE V3 FOR CONTINUED MANAGEMENT PROPOSAL FOR THE OASIS PARK AND BRADLEY PARK NATURAL AREAS

Chairman Sheldon said V3 has been maintaining the Oasis Park for some time and their contract will expire at the end of this year. Chairman Sheldon has also requested that ILM provide a proposal for continued management for these areas. Member Bohm said he reviewed the V3 contract and the indicated the number of visits and burns need to be assessed.

Chairman Sheldon said she would like to table the V3 proposal discussion to wait and receive other proposals too. Village Administrator Irvin said the V3 continued management proposal prices are 2 ½ times higher than their last agreement with the Village. Village Administrator Irvin said this proposal includes a higher number of maintenance visits, no seeding and no mowing in areas that are needed.

Member Bohm said he has reached out to David Johannsson to recommend a few trees for the Oasis Park planting. Chairman Sheldon said the Oasis Park is a large area and it will require a number of trees to be planted. Village Administrator Irvin said a plan needs to be drawn out to indicate the tree placement. Chairman Sheldon asked that the previous Teska plans be sent to the Committee to review their tree placement recommendations. Member Bohm said he has no issues with planting a few trees to shield the Oasis lights and few native trees and shrubs.

Chairman Sheldon asked the Committee members to provide a few tree types and quantities suggestions for the next meeting.

H. ANY OTHER ITEMS THAT MAY APPEAR TO THE COMMITTEE FOR CONSIDERATION, AND IF APPROVED, BE RECOMMENDED FOR APPROVAL TO THE BOARD OF TRUSTEES

I. ADJOURNMENT

It was moved by Chairman Sheldon and seconded by Member Bohm to adjourn the meeting at 7:20 pm. The motion was carried.

Sandy Gallo, Village Clerk