

MINUTES OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS, HELD AT THE HOUR OF 6:30 P.M. ON WEDNESDAY, JANUARY 09, 2013, IN THE MAPLE BOARDROOM OF THE HILTON GARDEN INN HOTEL, 26225 N. RIVERWOODS BOULEVARD, METTAWA, ILLINOIS

A. CALL TO ORDER

Chairman Armstrong called the meeting to order at approximately 6:37 p.m.

B. ROLL CALL

Upon a call of the roll, the following persons were:

Present: Chairman Armstrong and Members Towne and Clark

Absent: None

Chairman Armstrong declared a quorum present.

Also in attendance: Scott Anderson, Village Engineer and Deputy Village Clerk, Colleen Liberacki.

C. APPROVAL OF MINUTES FROM DECEMBER 12, 2012 MEETING.

Meeting minutes from December 12, 2012 were reviewed and it was moved by Member Towne, and seconded by Member Clark that the meeting minutes were approved as presented. The motion was carried.

D. REVIEW THE BILLING STATUS FOR: MEADOWWOODS LANE, WEST WOODS, NORTHWOODS AND SOUTH WOODS LANES. OLD SCHOOL ROAD, WEST OF ST. MARY'S RD AND METTAWA LANE

Chairman Armstrong inquired of Scott Anderson about status, to which Anderson replied he submitted the bill last month, but it was not yet paid, and the Finance Committee had it in their possession (\$278,203.98). He thought that the Board did not get the bill to approve, and he reminded the committee that this was a progress billing. Anderson explained that the material quantity actual exceeded the contractor's estimate due to unforeseen work and the estimate will be \$50K to \$60K over the original estimate. He also stated that he wanted the check to be presented to him, so he can collect waivers (to guarantee the work) from the contractor before passing on the check to them. Chairman Armstrong will make sure it is on the Village Board agenda for the January meeting.

E. DISCUSSION OF VILLAGE HALL WORK

Member Towne stated that he has the survey and gave several reports on the status of the building:

The hazardous material expert, Homero Bautista of ECC of Chicago, is examining the property. He stated that the EPA would need to approve the site for the purpose of village use. The hazardous material expert will provide a report for \$500 and will also give a proposal for removal of all toxic substances. Member Towne felt that this was a very good value for the expense.

Member Towne reported that the electrician, Amco Electric noted that a fuse box was installed and the wiring is substandard for commercial use, (and barely acceptable for residential use) and must be rewired. He further stated that conduit is already in place and it will be easy to pull the new wires thru and expects an estimate shortly, along with an estimate for installation of overhead lighting, since there is none presently.

He also reported that both furnaces need to be replaced at the advice of Command Heating, due to their age (installed in 70's and 80's) and that ductwork is in the attic, but needs proper insulation, rated R18.

Member Towne shared that all the plumbing is in the concrete and the house is on a slab. He noted that the water service is shut down at the south end of the house for now and the bathrooms (male and female) must be ADA compliant and should be placed back to back. He noted that the well comes into the house at the north end and the plumber could hook up water service from there. Member Lane questioned the necessity of the well hook-up. Member Towne noted the need to annex the property to the JAWA district and it would be wise to have water for the sprinkler for the record room alone. Mayor Ray counseled that this project should be viewed as a matter of phases to address all the hardships discovered. Member Lane agreed that the committee should do all their discovery and homework and then decide how to proceed.

Member Towne advised that he ordered a well and septic report from LCHD and it is expected by the end of the month. Mayor Ray indicated that there is no closing date given as of yet, and Ferolo is working on it. He believes that end of January is still a possibility. Member Towne felt that a site plan was necessary to determine traffic pattern and parking capacity. He also wanted Dunlap Tree Service to remove some trees and dead/decaying branches that were considered a danger or nuisance. He further reported that the roof was in acceptable shape, but some windows would need to be replaced. Colleen Liberacki read an email on behalf of Cathy Nelson, Village Clerk, who wanted to provide input but could not be present tonight.

Mayor Ray suggested that an architect should be hired to plan the appearance and space of the building, since significant remodeling was a potential event, and it would also provide a drawing or image to show the residents. He also stated that this project now needed to be transferred over to the Public Works Committee, to which Member Towne agreed, and would provide specs for bidding process. Member Clark offered to create a floor plan and Mayor Ray offered to hold a special meeting to vote on hiring an architect for this project.

Member Clark felt that the house was in poor shape on the inside and inquired of Mayor Ray about still pursuing the HSBC rental alternative for a Village Hall. Mayor Ray said he had not pursued that alternative (correctly known as Capital One) due to the potential for the village to own their own village hall. Member Lane felt it was still logical to pursue the Capital One rental option, for the cost comparison alone. Mayor Ray stated that they would have to consider what dollar amount does the village have to spend to occupy and furnish the house, including furniture as a comparison to repeated expenditure. He felt the consideration was one time cost to permanently own something versus reoccurring cost and no return on the expenditure.

F. WATER LINE SSA AND EXTENSIONS STATUS REPORT

Chairman Armstrong reported that he has a Lake County permit to fill out and the associated cost is \$300. He is waiting for Tom Heinz to resolve the SSA and Novak is the hold-up. He further stated that Sanctuary Estates is moving forward, but there might be some confusion about what property is involved.

G. BRADLEY ROAD STATUS UPDATE

Chairman Armstrong reported that he has still not gotten together with CIORBA. Member Clark felt that they should not be in any hurry and that Bradley Road is still in good shape.

H. DISCUSSION OF ROAD RESTRICTIONS – WEIGHT LIMITS, TRUCK RESTRICTIONS LANGUAGE

Chairman Armstrong stated that he would talk with Jim Ferolo, village attorney. Member Clark inquired about why the horse trailers from Kelly Stables in Lincolnshire have access to Bradley Road, as he felt that those not making local deliveries should be excluded from the exemption. Clark was advised that St. Mary’s Road was a county road and trucks 12+ tons would be allowed access. There was much confusion about recent State of Illinois laws (last 6 months), ordinances created by Village of Mettawa and road usage by vehicles weighing 12+ tons. Committee answered questions collectively in response to an email from Linane Traffic Consultants. Scott Anderson will provide answers to Linane Traffic Consultants, and Chairman Armstrong will follow up with Jim Ferolo.

I. APPROVAL OF SIGNAGE AND RECOMMENDING FOR BOARD APPROVAL AN ORDINANCE FOR REGULATING TRUCK TRAFFIC ON BRADLEY ROAD

Approval is put on hold until decision is final about language, coming from Jim Ferolo, village attorney.

J. ANY OTHER ITEMS THAT MAY APPEAR BEFORE THE COMMITTEE FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE VILLAGE BOARD

Member Towne reported ILM just started the work today, that they were awarded the work at the last Village Board meeting, as they did not know they got the approval. Chairman Armstrong felt that there should be a process in place to communicate to the vendor when a proposal has been accepted, as now it is unclear if the village clerk, committee or board should communicate with the vendor. Member Towne advised that prior to starting work, the contract must be approved by the village attorney and it gets delayed there. Chairman Armstrong felt that the process should be defined.

K. ADJOURNMENT

It was moved by Member Clark to adjourn the meeting at 7:20 pm, seconded by Member Towne. The motion was carried.

Colleen Liberacki, Deputy Village Clerk