

MINUTES OF THE FINANCE COMMITTEE OF THE VILLAGE OF METTAWA, ILLINOIS HELD AT THE HOUR OF 6.30PM ON TUESDAY SEPTEMBER 17, 2013 IN THE MAPLE ROOM OF THE HILTON GARDEN, 26225 N. RIVERWOODS BLVD. METTAWA ILLINOIS.

A) CALL TO ORDER

Chairman Maier called meeting to order at 6.35pm

B) CALL THE ROLL

Upon call of the roll the following persons were present

Present: Trustees Brennan, Trustee Lane, Chairman Maier

Also present: Mayor Urlacher, Village Administrator Bob Irwin Treasurer Lisa Dieter, Billing Consultant O'Mary

Chairman Maier declared a quorum

C) REVIEW OF PRESENTED INVOICES FOR PAYMENT

Chairman Maier presented invoices for payment and discussion ensued; it was noted that an invoice was listed twice and as the list was amended.

The corrected list of invoices were approved and will be presented to the board for payment.

It was also discussed the cost of the Curran contract and the status of work completed.

D) REVIEW OF TREASURER REPORT

Village Treasurers report was reviewed approved for submission to the board.

E) UPDATE ON VILLAGE FISCAL RESPONSIBILITY

Treasurer Dieter reported that all the preliminary work was done and that a final draft was being awaited upon from Village Attorney Ferolo. It was discussed and approved that the forms go out ASAP next week and that the process of rebates begin. Chairman Maier to follow up with Village Attorney in getting the final forms to Treasurer Dieter

F) OTHER ITEMS NOT ON AGENDA THAT WERE BROUGHT BEFORE THE COMMITTEE

- 1) Administrator Irwin stated that he was in the final stages of permit review and should have a report for next committee meeting.
- 2) Consultant O'Mary gave a short update on the audit status.
- 3) Consultant O'Mary will send a policy and procedure to Village Attorney and Finance Committee to review.

G) ADJOURNMENT

Chairman Maier called for adjournment at 7.24 PM